



DEPARTMENT OF ARMY JOINT INTERAGENCY TASK FORCE SOUTH

****APPLICATIONS WILL ONLY BE ACCEPTED DURING THE CAREER FAIR****

ANNOUNCEMENT NUMBER: JIATFS-CF-J8-014

PD NUMBER: ST337621

JOB TITLE: Staff Accountant

SERIES & GRADE: GG-0510-12

SALARY RANGE: \$88,262 - \$114,741 Per Year

OPEN PERIOD: 15 May - 29 May 2023 – Applications Only Accepted During CF

POSITION INFORMATION: Full Time - Excepted Service Permanent

DUTY LOCATION: Once vacancy in the following location: Key West, Florida

TELEWORK ELIGIBLE: No

RELOCATION EXPENSES REIMBURSED: No

SUPERVISORY STATUS: No

Recruitment or Relocation Incentive May Be Authorized

Job Summary: Civilian employees serve a vital role in supporting the Army mission. They provide the skills that are not readily available in the military, but crucial to support military operations. The Army integrates the talents and skills of its military and civilian members to form a Total Army.

About the Position: This position is in the Defense Civilian Intelligence Personnel System (DCIPS). Employees occupying DCIPS positions are in the Excepted Service and must adhere to U.S. Code, Title 10, as well as [Department of Defense Instruction 1400.25](#). This position is located at the J8 Directorate for Resources in Joint Interagency Task Force South in Key West, Florida.

WARNING: Application packages that contain Classified information **WILL NOT** receive consideration for this position. Should you submit a resume or any other document as part of your application package and it is confirmed that any of the information is Classified, in addition to being found ineligible for consideration for this position, your Security Office will be notified to determine if any further action is warranted.

Who May Apply: U.S. Citizens

Army DCIPS positions apply Veteran's Preference to preference eligible candidates as defined by Section 2108 of Title 5 U.S.C., in accordance with Department of the Army (DA) policy Volume (AP-V) 2005, DCIPS Employment and Placement.

SUPPORTING DOCUMENTATION:

Current Federal employees: You are **required** to submit acceptable documentation of your appointment eligibility, by submitting a copy of your last or most recent SF-50, Notification of Personnel Action.

Veterans: You are **required** to submit acceptable proof of your preference or appointment eligibility. Acceptable documentation is a DD Form 214, "Certificate of Release or Discharge from Active Duty," showing dates of service, as well as character of service (Honorable, General, etc.) and time lost (if any). The member 4 or 2 copy of your DD Form 214 is required as well as any documentation concerning a disability (SF-15 and Veterans Affairs Notification of Preference).

HOW YOU WILL BE EVALUATED:

Your application package (resume, supporting documents) will be used to determine your eligibility, qualifications, and quality ranking for the position. Errors or omissions may affect your rating or consideration for employment.

All Department of the Army job applications require:

- A copy of your RESUME showing relevant experience. Your resume may be submitted in any format. Your resume must include your first and last name, current address, current email address, current phone number, job title, duties and accomplishments. For qualifications determinations your resume must contain hours worked per week and the dates of employment (i.e., month/year to month/year or month/year to present). If your resume does not contain this information, your application will be marked as incomplete and you will not receive consideration for the vacancy. You are encouraged to include your employer's name and address, and your supervisor's name and phone number, as selecting officials frequently check references before scheduling interviews. If you are a Federal Civil Service employee you should include your job title, pay plan, series and grade level (e.g., Human Resource Specialist, GS-0201-09).

- Documentation which proves you are eligible to apply for the vacancy. The

"Proof of Eligibility" attachment describes eligibility categories and what document(s) are required as proof. You must meet the requirements of at least one eligibility category, specified in the "Who May Apply" section of the job opportunity announcement, to receive further consideration. In addition, some jobs also require:

- Transcripts, if applicable
- Copies of job-related Licenses or Certificates, if applicable

This is a Career Program Position (CP) 11 - Comptroller

Duties:

Conduct special research projects by extracting, compiling, analyzing, and reporting data from financial and logistical systems to ensure regulatory compliance.

Perform professional accounting work related to financial processes associated with the Army accounting systems Standard Finance System (STANFINS) and General Fund Enterprise Business System (GFEBS).

Use knowledge of the interrelationships of accounting feeder and interfacing systems to revise and establish accounting procedures that enhance productivity and efficiency.

Experience required: Applicant must have directly applicable experience that demonstrates the possession of the knowledge, skills, abilities, and competencies necessary for immediate success in the position. Qualifying experience may have been acquired in any public or private sector job but will clearly demonstrate past experience in the application of the particular competencies/knowledge, skills, and abilities necessary to successfully perform the duties of the position. Such experience is typically in or directly related to the work of the position to be filled. You will receive credit for all qualifying experience, including volunteer experience.

Basic Requirement for a Staff Accountant (510 series):

A. Degree: accounting; or a degree in a related field such as business administration, finance, or public administration that included or was supplemented by 24 semester hours in accounting. The 24 hours may include up to 6 hours of credit in business law.

OR

B. Combination of education and experience: at least 4 years of experience in accounting, or an equivalent combination of accounting experience, college-level education, and training that provided professional accounting knowledge. The applicant's background must also include one of the following:

(1) Twenty-four semester hours in accounting or auditing courses of appropriate type and quality. This can include up to 6 hours of business law; OR

A certificate as Certified Public Accountant or a Certified Internal Auditor, obtained through written examination; OR

Completion of the requirements for a degree that included substantial course work in accounting or auditing, e.g., 15 semester hours, but that does not fully satisfy the 24-semester-hour requirement of paragraph A, provided that (a) the applicant has successfully worked at the full-performance level in accounting, auditing, or a related field, e.g., valuation engineering or financial institution examining; (b) a panel of at least two higher level professional accountants or auditors has determined that the applicant has demonstrated a good knowledge of accounting and of related and underlying fields that equals in breadth, depth, currency, and level of advancement that which is normally associated with successful completion of the 4-year course of study described in paragraph A; and (c) except for literal nonconformance to the requirement of 24 semester hours in accounting, the applicant's education, training, and experience fully meet the specified requirements.

In addition to meeting the basic requirement above, to qualify for this position you must also meet the qualification requirements listed below:

Specialized Experience: To qualify based on your experience, your resume must describe at least one year of specialized experience to the next lower grade (GG/GS-11) level which prepared you to do the work in this job. Specialized experience is defined as experience which includes 1) providing managerial accounting advice; 2) maintaining data entry of financial systems or databases, and 3) assisting with resolving discrepancies or differences between accounting and financial records.

You will be evaluated on the basis of your level of competency in the following areas:

Communications

Financial Management

Financial Management Systems

Fundamentals & Operations of Accounting

NOTE: Creditable experience may include previous military experience, experience gained in the private sector, or experience gained in another government agency so long as it was at a level at least equivalent to the next lower grade in the series.

CONDITIONS OF EMPLOYMENT

1. Must be able to obtain and maintain a Top Secret (TS) security clearance based on a T5 investigation/Single Scope Background Investigation (SSBI) with eligibility for sensitive compartmented information (SCI).

2. In accordance with Change 3 to AR 600-85, Alcohol and Drug Abuse Prevention and Control Program, must successfully pass a urinalysis screening for illegal drug use prior to appointment and periodically thereafter.
3. Temporary Duty (TDY) may be required 25% or less of the time.
4. During emergency situations will be required to perform "Mission Essential" duties as described in the Joint Interagency Task Force (JIATF) South Continuity of Operations Plan.

Additional information:

You will be required to provide proof of U.S. Citizenship.

Two year trial/probationary period may be required.

Direct Deposit of Pay is required.

Salary includes applicable locality pay or Local Market Supplement.

Benefits: A career with the U.S. Government provides employees with a comprehensive benefits package. AS a Federal employee you and your family will have access to a range of benefits that are designed to make your Federal career very rewarding. For more information go to www.abc.army.mil.

EEO Policy Statement

The United States Army does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

The Department of the Army provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of this application hiring process, please notify the Hosting HR Specialist for assistance. Your requests for reasonable accommodation will be addressed on a case-by-case basis.